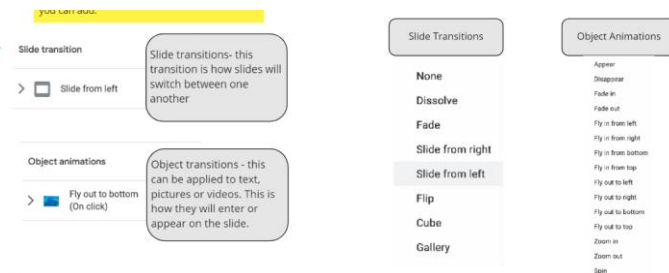


| Vocabulary | Meaning |
|---------------|---|
| idea | a thought or suggestion |
| link | a relationship between two things |
| mind map | a non-linear way of representing ideas |
| network | multiple connections between things or ideas |
| research | careful study and investigation for the purpose of discovering and explaining new knowledge |
| identify | establish who or what (someone or something) is |
| search engine | a program running on a web server that looks for items in a database that contain a keyword specified by the user |
| launch | start or set in motion |
| layout | the way in which the parts of something are arranged or laid out |
| theme | a specific background and text applied |
| insert | to put something into something else |
| add | put in |
| list | a sequence of items |
| bullet | a large dot in front of an item in a list |
| format | the shape, size and presentation; arrangement |
| multimedia | using more than one medium of expression or communication |
| import | transfer (data) into a file or document |

Key knowledge - transitions

Transitions – words/pictures changes in powerpoint.



Slide transition
Slide transitions- this transition is how slides will switch between one another

Object animations
Object transitions - this can be applied to text, pictures or videos. This is how they will enter or appear on the slide.

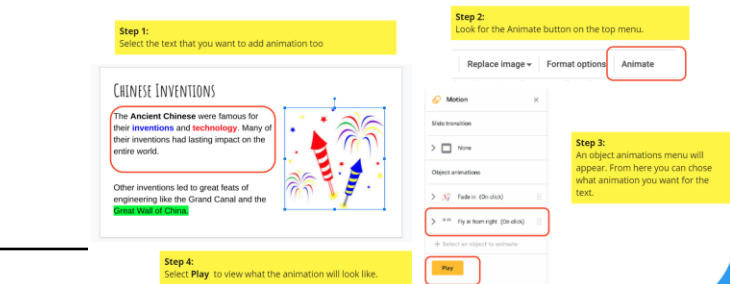
Slide Transitions

- None
- Dissolve
- Fade
- Slide from right
- Slide from left
- Flip
- Cube
- Gallery

Object Animations

- Appear
- Disappear
- Fade in
- Fade out
- Fly in from left
- Fly in from right
- Fly in from bottom
- Fly in from top
- Fly out to left
- Fly out to right
- Fly out to bottom
- Fly out to top
- Zoom in
- Zoom out
- Spin

Key knowledge – animate, bringing to life



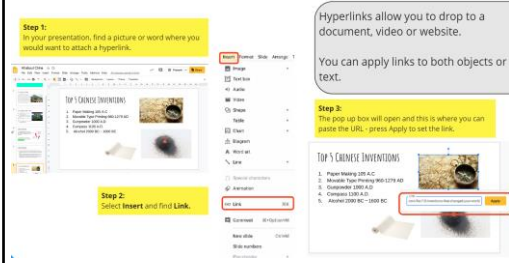
Step 1: Select the text that you want to add animation too

Step 2: Look for the Animate button on the top menu.

Step 3: An object animations menu will appear. From here you can choose what animation you want for the text.

Step 4: Select Play to view what the animation will look like.

Key knowledge –hyperlink



Step 1: In your presentation, find a picture or word where you would want to attach a hyperlink.

Step 2: Select Insert and find Link.

Hyperlinks allow you to drop to a document, video or website. You can apply links to both objects or text.

Step 3: The pop up box will open and this is where you can paste the URL - press Apply to set the link.

A link from a hypertext document to another location, activated by clicking on a highlighted word or image.